# USE OF PRIVATE VEHICLE FOR TRANSPORTING STUDENTS

APPENDIX / FORM #8

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|---|---|---|---|
| School: | | | School year: |
| Driver's name: | | Phone number: | Cell number: |
| Home address | City/Town | Province/Territory | Postal code |
| Driver's license number: _____ | Class: _____ | Expiry date: YYYY/MM/DD | |

**Insurance related considerations**

1. The Yukon Department of Education requires that the vehicle owner maintain, at all times, insurance in an amount of not less than $1,000,000 with respect to liability for any passengers in the vehicle the volunteer driver is operating.
2. The owner of the vehicle is expected to inform his/her insurance agent of the intention to use the vehicle and to act as a volunteer driver for school activities and to obtain, where necessary, a passenger endorsement.

| | | | |
|---|---|---|---|
| Vehicle make: _____ | Vehicle model: _____ | | Seating capacity: _____ |
| Owner's name: | | Insurance company/agent: | |
| Owner's address | City/Town | Province/Territory | Postal code |
| Owner's phone number: | Owner's cell number: | | ☐ or copy of pink slip attached |

## Commitments

By submitting this application to become a volunteer driver for the Yukon Department of Education:

1. I undertake to ensure that the vehicle used to transport students is in safe operating condition.
2. I agree to operate the automobile referred to herein in a safe manner, to abide by all applicable laws at all times while I am transporting students, to limit the number of passengers to the number of usable seat belts, to require proper use of occupant restrain systems (i.e., seat belts, head restraints, seat position), and to comply with the directions of teachers or agents of the Yukon Department of Education.
3. I undertake to report to the school principal all accidents and any suspension of my license or change in my insurance status which may occur after the date of this authorization while it remains in force (i.e., this school year)
4. I have advised my insurance company that I have applied to serve as a volunteer driver and inquired whether a passenger endorsement is necessary.
5. I undertake to maintain, al all times, personal disability and indemnity insurance equal to or greater than the minimum noted above.
6. Unless authorized in advance by the superintendent who, in consultation with the Offsite Review Committee is satisfied that any safety risks have been effectively mitigated, trailers shall not be towed behind the vehicle at any time while the vehicle is being used to transport students.

☐ I accept the terms and certify that the information contained in this application is correct to the best of my knowledge.

_____ YYYY/MM/DD

SIGNATURE OF DRIVER — DATE

_____ YYYY/MM/DD

SIGNATURE OF VEHICLE OWNER — DATE

The above named driver is authorized to act as a volunteer driver for the school during the current school year.

_____ YYYY/MM/DD

SIGNATURE OF SCHOOL ADMINISTRATOR — DATE

Personal information is collected under the authority of the *Education Act* and the *Access to Information and Privacy Act* s.15(c)(i) for the purpose of determining an applicant to be a volunteer driver using a private vehicle to transport students and to document applicant information attestation and agreement to the described terms and commitments. For more information about this collection, contact the Director of Curriculum and Assessment by phone at (867) 456-5545 or by email at curriculum@yukon.ca.

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