

# Golden Horn Elementary School

## Student Conduct Plan

Our goal is to provide an education in a safe, supportive, purposeful and courteous climate; in a place where pupils learn how to learn, gain a good sense of self-worth, and learn to respect themselves and others while developing the necessary intellectual and social skills to function effectively in their school community and society.

Bounded by the Education Act and its guidance regarding privacy issues, this student conduct policy will guide school council, staff, and administration to deal with student conduct matters in a confidential, impartial and compassionate manner.

We believe that each student is responsible for their own behaviour and should be respectful of others and themselves.

Students are encouraged to talk with a parent, teacher or staff member about any occurrences at school that confuse or distress them. There are a variety of supports available to help students, as outlined in the school handbook.

### STUDENT RIGHTS AND RESPONSIBILITIES

ALL STUDENTS:

1. Have a right to an education.  
It is also my responsibility to listen, to learn, to practice and to complete school assignments. I will not disturb, disrupt or interfere with the instruction of my teachers or the learning of fellow classmates.
2. Have a right to be treated with dignity and respect.  
It is my responsibility to treat others kindly, fairly and with respect. I will not laugh at, tease or put down other students or staff.
3. Have a right to be safe and secure in our school.  
It is also my responsibility not to hurt the feelings of, or physically threaten other students.
4. Have a right to free expression.  
I am free to express my feelings and opinions as long as I am not rude or disrespectful to anyone.
5. Have a right to personal space and property.  
It is my responsibility to respect and not abuse the personal space or property of others.

### SCHOOL RULES AND EXPECTATIONS

Students, school staff, administration, parents, and guardians are expected to conduct themselves appropriately at school, while going to and from school, and while attending any school function (including YSAA sponsored sporting events).

At Golden Horn Elementary, we believe that as children become older, more mature, and move through successive grades, there is increased personal responsibility and self-discipline, and increased modeling of respect, empathy, and kindness.

1. Students are expected to use good manners.
2. Students are expected to show consideration, and respect to others, their property, and the environment.
3. Students are expected to walk quietly and safely to and from all activities.
4. Students are expected to avoid the use of profane language, and inappropriate gestures.
5. Students are expected to remove outdoor footwear upon entering the building and place them in assigned areas.
6. Students are expected to treat all school property responsibly.
7. Students will demonstrate a positive role model.

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### School Staff and Administration:

1. Will provide a positive role model.
2. Will teach standards of behaviour.
3. Will help students to identify their inappropriate behaviour and to become independent problem solvers.
4. Will apply reasonable and meaningful consequences for inappropriate behaviour.
5. Will discuss consequences of inappropriate behaviour with the student and listen to the student.
6. Will respect students' dignity and self-worth.
7. Will communicate with and involve parents.

### Parents and Guardians:

1. Will provide a positive role model.
2. Will provide for the welfare of their children by supplying the basic necessities such as nutrition, appropriate clothing, rest and nurturing to prepare their children for learning.
3. Will have the primary responsibility for teaching their children appropriate behaviour and positive attitudes.
4. Will be active participants in developing self-discipline in their children and in carrying out corrective actions when necessary.
5. Will discuss discipline concerns and expectations with teachers, the administration and school council as appropriate.

### BULLYING

The staff and students of Golden Horn will not tolerate bullying. Bullying is: one or more people using their power in a willful manner with the aim of hurting another individual repeatedly. This includes any act - verbal, physical or social that is meant to intimidate, coerce, injure, upset, embarrass, socially isolate and/or force to do a person's bidding. This includes online or social media bullying.

## **GUIDING PRINCIPLES OF CONSEQUENCES**

Effective discipline should be a matter of learning, so consequences should be selected on the basis of "what we need to teach the child." The primary purpose is one of learning appropriate behaviours to bridge the gap in their lagging skills.

Before implementing disciplinary action, staff members will consider mitigating circumstances.

Consequences for unacceptable conduct will be:

- meaningful
- age appropriate
- progressive
- flexible (allowing some individualization)

We shall endeavour to keep the consequences:

- reasonable
- respectful
- related
- enforceable

## **GENERAL MISCONDUCT**

Misconduct will be handled appropriate to the nature and severity of the offence.

## **MINOR MISCONDUCT**

Minor misconducts will be handled "on the spot" by any staff member. Students will work with staff to identify their inappropriate conduct, acknowledge responsibility, and help in choosing more acceptable alternatives for the future.

Primary alternatives used to address misconduct may include parental calls/meetings, counseling, time out, recess suspension, circle conference, student initiated or assisted problem solving, in-school suspension, out-of-school interventions, community service, and financial restitution.

## **MAJOR MISCONDUCTS**

These types of behaviours interfere with learning and the proper functioning of the school, or they threaten the safety and dignity of self or others. These situations will be dealt with by the administration and teachers. Administration will get involved when the teacher reports what occurred. Consequences may include restitution and compensation to victim, or classroom reassignment.

Possible Consequences:

Minimum	Maximum
Student incident report form	Student incident report form
Student initiated or assisted problem solving	Administration/Student/Parent meeting
Parent notified &/or letter home	Out of school suspension
Removal of privileges	Behaviour/Learning Plan created
In school suspension	RCMP involvement
Counseling	Financial restitution
Community service	Threat Assessment Initiated

STUDENT INCIDENT REPORT FORM

Student \_\_\_\_\_ Date \_\_\_\_\_

1. What was the problem? Were others involved? What started the incident?
  
2. What are some possible solutions?
  
3. Why do you feel this would be fair? Why do you think this would work?
  
4. Action taken (by staff member, Principal)

Signed \_\_\_\_\_

5. To Parents:

Please review this Student Incident Report Form with your child.

I have read the Report Form and discussed the incident with our child.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to the School the following school day.

Parent/Guardians' comments if any. (Please use the reverse side.)