Dear Parents/Guardians:

Students are excited to share with you evidence of their learning and growth over time. This sharing will take place at the Student-Parent-Teacher Conference on Thursday, October 24, 2019 (evening) or Friday, October 25, 2019 (day). **There are no regularly scheduled classes on Friday, October 25, 2019.** Your child is expected to come to the scheduled conference time with you as they will be sharing evidence of their learning with you prior to meeting with the teacher. If you wish to speak privately with the classroom teacher, please contact them directly to set-up a separate meeting in the weeks prior to or after the conferences.

Conference times will be scheduled for 30 minutes: 10 minutes outside of the classroom to first view evidence of your child’s learning, followed by 20 minutes in the classroom to meet with the teacher. **It is incredibly important that you and your child arrive promptly for your scheduled time.**Parents and students should also visit the Art Room and Gym to see practical application of skills in these areas and to discuss progress with teachers, as well as the book fair in the library! From the Ground Up Order Pick-Up is also Thursday, October 24 from 3:30 p.m.- 7:30 p.m.

Please **complete and return the bottom part of this letter to the classroom teacher by Wednesday, October 2, 2019**. Please complete and return one form per family. The school will send home notices with your confirmed scheduled conference times.

Sincerely,

Darcy LeBlanc,

Principal

#### STUDENT-PARENT-TEACHER CONFERENCE

Please **complete and return this notice to your child’s classroom teacher before Wednesday, October 2,** **2019.**  If you have more than one child at GHES, please list all names.

|  |  |  |
| --- | --- | --- |
| Student Name: | Grade: | Teacher: |
| Student Name: | Grade: | Teacher: |
| Student Name: | Grade: | Teacher: |
| Student Name: | Grade: | Teacher: |
| Parent/Guardian Name: | | Phone # |

**Please circle your preference for student-parent-teacher conference date and time:**

Thursday, October 24, 2019 (3:30 p.m. – 5:00 p.m.) OR (5:30 p.m. – 7:30 p.m.)

Friday, October 25, 2019 (8:50 a.m. – 11:30 a.m.) OR (1:00 p.m. – 2:30 p.m.)